

From My company (legal entity) – My name (self-employment)

Address: My street

Postal code + My commune

My VAT-number BE 0123.456.789

Or if in demand – to mention temporarily:

Belgian VAT-number in the process of registration

To My client (possibly the type of legal entity)

My client's Street

Client's post reference – non-EU Commune

Non EU-country

Client's local company and / or VAT-number

Invoice number: year/001

Date: Today

Due date: In accordance to the agreement you have with your client

For services rendered during “the MONTH” or for whatever specific project or mission: Amount to mention in euro

Payment coordinates:

Beneficiary: My company name – My personal name

Bank Account number: IBAN BE12 1234 5678 9123

BIC-code of bank: ABCDEFGH

Address of bank

Export of service in compliance with art. 21 BIS § 2 / 10° of Belgian VAT-legislation (no Belgian VAT)

Whatever additional professional coordinates you wish to mention on the invoice:

My email address – my internet website – my Skype reference
my mobile phone number – my landline number – my fax number